



# "K" LINE RORO BULK SHIP MANAGEMENT CO., LTD.

## REGIONAL OPERATING HEADQUARTERS

### Training Guidelines

Training	Days	Schedule	Day	Time	Instructor	Trainees		Venue	Participants	No. of Times to Take	Online Training
						Min	Max				
Bulk / Corona	1	Weekly	Mon	0830H-1630H	Capt. W.S. Palomar	4	30	14F Big Room	All Rank who will join Bulk / Corona Series Vessels	***Once	✓
SPAS ver. 7.2.0.1	1/2	Weekly	Mon	1300H-1630H	Capt. R.R. Capendit	3	30	14F Big Room	Master, Officers & Engineers	***Every version update	✓
PCC	1	Weekly	Tue	0830H-1630H	Capt. R.R. Capendit	4	60	14F Big Room	All Rank who will join PCC Vessels	Every Contract	✓
Nishi-F LRRS	1	Twice a month	Tue	0830H-1630H	2/O H.I. Regojos	3	12	14F Conference Room KLMA Workshop	<b>Priority shall be given to those crew who will join NISHI-F Vessel</b>	Once	✓
IMSBC Code & Nickel Ore Cargo Familiarization	1	Twice a month	Tue	0830H-1630H	Capt. W.S. Palomar	3	24	14F Conference Room	Master, Officers & Bosun who will join handy size bulkers	Once	✓
E-Navigator	1	Weekly	Mon / Wed / Fri	0830H-1630H	2/O H.I. Regojos	2	6	ISM Room	Master & Officers; Priority shall be given to crew who will join Kobe Vessels	Once	✓
MLC 2006	1/2	Weekly	Fri	0830H-1200H	Capt. R.R. Capendit	3	30	14F Big Room	All Rank	Every Contract	✓
Basic Navigation	1/2	Weekly	Wed	1300H-1630H	Capt. R.R. Capendit	3	30	14F Big Room	<b>Compulsory: 2/O, 3/O, A/B, O/S Optional: Master and C/O</b>	Once. As per Master recommendation.	✓
Painting Technique	1/2	Twice a month	Thu	0830H-1200H	Capt. R.R. Capendit	3	30	14F Big Room	Chief Officer and Deck Ratings	Every Promotion	✓
Rope Splicing	1/2	Twice a month	Thu	1300H-1630H	Capt. R.R. Capendit	3	30	14F Big Room	Deck Ratings	Every Promotion	✓
K-Line EMS	1/2	Weekly	Fri	1300H-1630H	Capt. R.D. Durana	3	60	14F Big Room	All Rank	Every Contract	✓
Bassnet (Ex-Crew)	1	Twice a month	Fri	0830H-1630H	C/E M.P. Cayabyab Jr.	4	24	BASS Room	Master, Officers & Engineers	Once	✓
Bassnet (New Hire)	2	Twice a month	Thu - Fri	0830H-1630H	C/E M.P. Cayabyab Jr.	4	12	BASS Room	Master, Officers & Engineers	Once	✓
Promotional Deck	3	Twice a month	Mon - Wed	0830H-1630H	Capt. R.R. Capendit	1	6	ISM Room	Officers & Ratings for Promotion to Officer	Every Promotion	
Promotional Engine	3	Twice a month	Mon - Wed	0830H-1630H	C/E M.P. Cayabyab Jr.	1	6	ISM Room	Engineers & Ratings for Promotion to Engineer	Every Promotion	✓
SAFIR	1	Twice a month	Wed	0830H-1630H	C/E M.P. Cayabyab Jr.	1	12	BASS Room	Management Level (TOP 4)	Once	✓
Electronic Engine Familiarization	2	Twice a month	Mon - Thu	0830H-1630H	C/E M.P. Cayabyab Jr.	2	12	BASS Room	Engineers	Once	✓
SMS	3	Weekly	Wed - Fri	0830H-1630H	Capt. W.S. Palomar	4	30	14F Big Room	All Manning Agencies: (Ex Crew / New Hire) All Rank	Every Contract	✓
Gas Detector Calibration	1/2	Once a Month	Monday	1300H-1630H	Capt. R.D. Durana	4	60	14F Big Room KLMA	All Rank	Once	✓
PCC Special Briefing	1/2	Weekly	Mon	0830H - 1630H	Capt. R.R. Capendit	1	6	ISM Room	Master & Officers who will join PCC Vessels	Every Contract	
Bulk Carrier Briefing (Master & C/O)	1/2	Weekly	Tue	1300H-1630H	Capt. W.S. Palomar	1	6	ISM Room	Masters & C/O who will join KOBE Bulk Vessels	Every Contract	✓
Deck Promotional Interview	1/2	Weekly	Wed	0830H-1200H	Capt. R.D. Durana	1	6	ISM Room	Officers & Ratings for Promotion to Officer	Every Promotion	
Engine Promotional Interview	1	Twice a month	Monday	0830H-1630H	C/E M.P. Cayabyab Jr.	1	6	BASS Room	Engineers & Ratings for Promotion to Engineer	Every Promotion	
ISPS Code	1	Weekly	Tuesday	0830H-1630H	Capt. R.D. Durana	3	60	14F Big Room	All Rank	Every Contract	✓
Guidance on Prevention and Control of COVID-19 Onboard	1/2	Weekly	Wed / Thu	0830H-1200H	Capt. R.D. Durana	3	60	-	All Rank	Once	✓