



# "K" LINE RORO BULK SHIP MANAGEMENT CO., LTD.

## REGIONAL OPERATING HEADQUARTERS

### Training Guidelines

| Training                             | Days | Schedule      | Day             | Time          | Instructor            | Trainees |     | Venue                                | Participants   | No. of Times to Take                       |
|--------------------------------------|------|---------------|-----------------|---------------|-----------------------|----------|-----|--------------------------------------|--|--|
|                                      |      |               |                 |               |                       | Min      | Max |                                      |  |  |
| Bulk / Corona                        | 1    | Weekly        | Mon             | 0830H-1630H   | Capt. W.S. Palomar    | 4        | 30  | 14F Big Room                         | All Rank who will join Bulk / Corona Series Vessels                                  | <u>Once *** Pls. see attached Memo</u>     |
| SPAS ver. 7.0.0.1                    | 1/2  | Weekly        | Mon             | 1300H-1630H   | Capt. R.R. Capendit   | 3        | 30  | 14F Big Room                         | Master, Officers & Engineers   | <b>***Every version update</b>             |
| PCC                                  | 1    | Weekly        | Tue             | 0830H-1630H   | Capt. R.R. Capendit   | 4        | 60  | 14F Big Room                         | All Rank who will join PCC Vessels   | Every Contract                             |
| Nishi-F LRRS                         | 1    | Twice a month | Tue             | 0830H-1630H   | 2/O H.I. Regojos      | 3        | 12  | 14F Conference Room<br>KLMA Workshop | <u>Priority shall be given to those crew who will join NISHI-F Vessel</u>            | Once                                       |
| Nickel Ore Cargo Familiarization     | 1/2  | Twice a month | Tue             | 0830H-1200H   | Capt. W.S. Palomar    | 3        | 24  | 14F Conference Room                  | Master, Officers & Bosun who will join handy size bulkers                            | Once                                       |
| E-Navigator                          | 1    | Weekly        | Mon / Wed / Fri | 0830H-1630H   | 2/O H.I. Regojos      | 2        | 6   | ISM Room                             | Master & Officers; Priority shall be given to crew who will join <b>Kobe</b> Vessels | Once                                       |
| MLC 2006                             | 1/2  | Weekly        | Wed / Fri       | 0830H-1200H   | Capt. R.R. Capendit   | 3        | 30  | 14F Big Room                         | All Rank   | Once                                       |
| Basic Navigation                     | 1/2  | Weekly        | Wed             | 1300H-1630H   | Capt. R.R. Capendit   | 3        | 30  | 14F Big Room                         | <b>Compulsory: 2/O, 3/O, A/B, O/S Optional: Master and C/O</b>                       | <b>Once. As per Master recommendation.</b> |
| Painting Technique                   | 1/2  | Twice a month | Thu             | 0830H-1200H   | Capt. R.R. Capendit   | 3        | 30  | 14F Big Room                         | Deck Ratings   | Every Promotion                            |
| Rope Splicing                        | 1/2  | Twice a month | Thu             | 1300H-1630H   | Capt. R.R. Capendit   | 3        | 30  | 14F Big Room                         | Deck Ratings   | Every Promotion                            |
| K-Line EMS                           | 1/2  | Weekly        | Fri             | 1300H-1630H   | Capt. R.R. Capendit   | 3        | 60  | 14F Big Room                         | All Rank   | Every Contract                             |
| Bassnet (Ex-Crew)                    | 1    | Twice a month | Fri             | 0830H-1630H   | C/E M.P. Cayabyab Jr. | 4        | 24  | BASS Room                            | Master, Officers & Engineers   | Once                                       |
| Bassnet (New Hire)                   | 2    | Twice a month | Thu - Fri       | 0830H-1630H   | C/E M.P. Cayabyab Jr. | 4        | 12  | BASS Room                            | Master, Officers & Engineers   | Once                                       |
| Promotional Deck                     | 3    | Twice a month | Mon - Wed       | 0830H-1630H   | Capt. R.R. Capendit   | 1        | 6   | ISM Room                             | Officers & Ratings for Promotion to Officer  | Every Promotion                            |
| Promotional Engine                   | 3    | Twice a month | Mon - Wed       | 0830H-1630H   | C/E M.P. Cayabyab Jr. | 1        | 6   | ISM Room                             | Engineers & Ratings for Promotion to Engineer  | Every Promotion                            |
| SAFIR                                | 1    | Twice a month | Wed             | 0830H-1630H   | C/E M.P. Cayabyab Jr. | 1        | 12  | BASS Room                            | Management Level (TOP 4)   | Once                                       |
| Electronic Engine Familiarization    | 2    | Twice a month | Mon - Thu       | 0830H-1630H   | C/E M.P. Cayabyab Jr. | 2        | 12  | BASS Room                            | Engineers  | Once                                       |
| SMS                                  | 3    | Weekly        | Wed - Fri       | 0830H-1630H   | Capt. W.S. Palomar    | 4        | 30  | 14F Big Room                         | VTS, VRS, NFL: All Rank (New Hire)   | Once                                       |
|                                      |      |               |                 |               |                       |          |     |                                      | INTRMDL, SSSI, FSTAR: All Rank (New Hire & Ex-Crew)                                  | Every Contract                             |
| Gas Detector Calibration             | 1/2  | Once a Month  | Monday          | 1300H-1630H   | Capt. R.D. Durana     | 4        | 60  | 14F Big Room<br><b>KLMA</b>          | All Rank   | Once                                       |
| PCC Special Briefing                 | 1/2  | Weekly        | Mon             | 0830H - 1630H | Capt. R.R. Capendit   | 1        | 6   | ISM Room                             | Master & Officers who will join PCC Vessels  | Every Contract                             |
| Bulk Carrier Briefing (Master & C/O) | 1/2  | Weekly        | Tue             | 1300H-1630H   | Capt. W.S. Palomar    | 1        | 6   | ISM Room                             | Masters & C/O who will join <b>KOBE</b> Bulk Vessels                                 | Every Contract                             |
| Deck Promotional Interview           | 1/2  | Weekly        | Wed             | 0830H-1200H   | Capt. R.D. Durana     | 1        | 6   | ISM Room                             | Officers & Ratings for Promotion to Officer  | Every Promotion                            |
| Engine Promotional Interview         | 1    | Twice a month | Monday          | 0830H-1630H   | C/E M.P. Cayabyab Jr. | 1        | 6   | BASS Room                            | Engineers & Ratings for Promotion to Engineer  | Every Promotion                            |