



"K" LINE RORO BULK SHIP MANAGEMENT CO., LTD.

REGIONAL OPERATING HEADQUARTERS

Training Guidelines

Training	Days	Schedule	Day	Time	Instructor	Trainees		Venue	Participants	No. of Times to Take
						Min	Max			
Bulk / Corona	1	Weekly	Mon	0830H-1630H	Capt. W.S. Palomar	4	30	14F Big Room	All Rank who will join Bulk / Corona Series Vessels	***Once
SPAS ver. 7.2.0.1	1/2	Weekly	Mon	1300H-1630H	Capt. R.R. Capendit	3	30	14F Big Room	Master, Officers & Engineers	***Every version update
PCC	1	Weekly	Tue	0830H-1630H	Capt. R.R. Capendit	4	60	14F Big Room	All Rank who will join PCC Vessels	Every Contract
Nishi-F LRRS	1	Twice a month	Tue	0830H-1630H	2/O H.I. Regojos	3	12	14F Conference Room KLMA Workshop	Priority shall be given to those crew who will join NISHI-F Vessel	Once
IMSBC Code & Nickel Ore Cargo Familiarization	1	Twice a month	Tue	0830H-1630H	Capt. W.S. Palomar	3	24	14F Conference Room	Master, Officers & Bosun who will join handy size bulkers	Once
E-Navigator	1	Weekly	Mon / Wed / Fri	0830H-1630H	2/O H.I. Regojos	2	6	ISM Room	Master & Officers; Priority shall be given to crew who will join Kobe Vessels	Once
MLC 2006	1/2	Weekly	Fri	0830H-1200H	Capt. R.R. Capendit	3	30	14F Big Room	All Rank	Every Contract
Basic Navigation	1/2	Weekly	Wed	1300H-1630H	Capt. R.R. Capendit	3	30	14F Big Room	Compulsory: 2/O, 3/O, A/B, O/S Optional: Master and C/O	Once. As per Master recommendation.
Painting Technique	1/2	Twice a month	Thu	0830H-1200H	Capt. R.R. Capendit	3	30	14F Big Room	Chief Officer and Deck Ratings	Every Promotion
Rope Splicing	1/2	Twice a month	Thu	1300H-1630H	Capt. R.R. Capendit	3	30	14F Big Room	Deck Ratings	Every Promotion
K-Line EMS	1/2	Weekly	Fri	1300H-1630H	Capt. R.R. Capendit	3	60	14F Big Room	All Rank	Every Contract
Bassnet (Ex-Crew)	1	Twice a month	Fri	0830H-1630H	C/E M.P. Cayabyab Jr.	4	24	BASS Room	Master, Officers & Engineers	Once
Bassnet (New Hire)	2	Twice a month	Thu - Fri	0830H-1630H	C/E M.P. Cayabyab Jr.	4	12	BASS Room	Master, Officers & Engineers	Once
Promotional Deck	3	Twice a month	Mon - Wed	0830H-1630H	Capt. R.R. Capendit	1	6	ISM Room	Officers & Ratings for Promotion to Officer	Every Promotion
Promotional Engine	3	Twice a month	Mon - Wed	0830H-1630H	C/E M.P. Cayabyab Jr.	1	6	ISM Room	Engineers & Ratings for Promotion to Engineer	Every Promotion
SAFIR	1	Twice a month	Wed	0830H-1630H	C/E M.P. Cayabyab Jr.	1	12	BASS Room	Management Level (TOP 4)	Once
Electronic Engine Familiarization	2	Twice a month	Mon - Thu	0830H-1630H	C/E M.P. Cayabyab Jr.	2	12	BASS Room	Engineers	Once
SMS	3	Weekly	Wed - Fri	0830H-1630H	Capt. W.S. Palomar	4	30	14F Big Room	All Manning Agencies: (Ex Crew / New Hire) All Rank	Every Contract
Gas Detector Calibration	1/2	Once a Month	Monday	1300H-1630H	Capt. R.D. Durana	4	60	14F Big Room KLMA	All Rank	Once
PCC Special Briefing	1/2	Weekly	Mon	0830H - 1630H	Capt. R.R. Capendit	1	6	ISM Room	Master & Officers who will join PCC Vessels	Every Contract
Bulk Carrier Briefing (Master & C/O)	1/2	Weekly	Tue	1300H-1630H	Capt. W.S. Palomar	1	6	ISM Room	Masters & C/O who will join KOBE Bulk Vessels	Every Contract
Deck Promotional Interview	1/2	Weekly	Wed	0830H-1200H	Capt. R.D. Durana	1	6	ISM Room	Officers & Ratings for Promotion to Officer	Every Promotion
Engine Promotional Interview	1	Twice a month	Monday	0830H-1630H	C/E M.P. Cayabyab Jr.	1	6	BASS Room	Engineers & Ratings for Promotion to Engineer	Every Promotion
ISPS Code	1	Weekly	Tuesday	0830H-1630H	Capt. R.D. Durana	3	60	14F Big Room	All Rank	Every Contract



"K" Line RoRo Bulk Ship Management Co., Ltd.

Regional Operating Headquarters

14th Floor, Marc 2000 Tower
1973 Taft Avenue corner San Andres Street
Malate 1004 Manila, Philippines
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Fax No. (632) 526-1033 • (632) 310-0321

KRBS(TG)-19-0002
November 21, 2019

ATTENTION:

Veritas Maritime Corporation	(C/E Pedrito Fadul / Elect. Eufemio Eloriaga)
Ventis Maritime Corporation	(Engr. Frank Canlobo)
New Filipino Maritime Agencies, Inc.	(C/E Jude Saidy Marigmen)
Intermodal Shipping, Inc.	(C/E Daniel Divinagracia / Ms. Roveelyn Presto)
Sea Sunshine Shipping, Inc.	(Capt. Rocky Pestaño / Ms. Joy Gloria)
Fil-Star Maritime Corporation	(Ms. Elizabeth Pablo)
Huayang Maritime Center	(Mr. Liyuan Li)

SUBJECT: TTOS – BULK CARRIER (Ref: TNKC Memo – 2012/Apr.16)

Please be advised that KRBS – ROHQ Training Department will conduct **TTOS – Bulk Carrier (CORONA series) Coal, Ore and Woodchip In-house Training Seminar every Monday of the Week**. This seminar will start on **May 07, 2012** and will start from 0830 to 1700 hrs at KRBS Training room.

We are only requiring participants who fall under any case as follows:

1. Newly join crew to company (Manning agency)
2. No experience in Bulk Carrier (Corona series) Coal, Ore and Woodchip.
3. Those who do not go onboard Bulk Carrier (Corona series) Coal, ore and Woodchip for **Three (3) years** already.
4. Promotion to next higher rank. (Rating to Officer, Junior Officer to Senior Officer)


KRBS – ROHQ Training Department also requires the **Manning Agent to issue the following to their EX CREW** prior joining assign Bulk vessel as follows:


1. **Checklist** from Manning Agent (Training Officer) with acknowledgement signature of the officer and issue certificate.
2. **Checklist Damage Prevention Memo Circulars**, latest incident reports from the ship, using KRBS Website. (www.krbsgroup.com)
3. **Report** steps 1 and 2 to Training department emailed to Capt. Rolando D. Durana.

Please be guided accordingly. Any questions regarding this matter, don't hesitate to call KRBS – ROHQ Training Department.

Very truly yours,

Noted by:


Capt. Rolando D. Durana
KRBS-ROHQ - Training Manager


Capt. Makoto Kono
KRBS-ROHQ - Executive Officer and Senior General Manager



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KRBS(TG)-19-0003
November 21, 2019

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Ventis Maritime Corporation	(Engr. Frank Canlobo)
New Filipino Maritime Agencies, Inc.	(C/E Jude Saidy Marigmen)
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Sea Sunshine Shipping, Inc.	(Capt. Rocky Pestaño / Ms. Joy Gloria)
Fil-Star Maritime Corporation	(Ms. Elizabeth Pablo)
Huayang Maritime Center	(Mr. Liyuan Li)

SUBJECT: TTOS – NISHI-F LRRS (Lifeboat Mechanism Familiarization Training)
(Ref: TNKC Memo – 2014/May.06)

Please be advised that KRBS – ROHQ Training Department will conduct a **PILOT CLASS** of **TTOS-NISHI-F LRRS (Lifeboat Mechanism Familiarization Training)** on **May 13, 2014**. Training will start 0830 to 1200 hrs at KRBS Training 14th Floor – ISM Room, thereafter there will be **Practical** exercise at KLMA from 1300 to 1700 hrs.

After this Pilot class, this course will be regularly held every **Tuesday** except first Tuesday of the month.

In line with this, we are requiring all your **available officers and crew** to attend said course. Priority shall be given to those crew who will join with **NISHI – F LRRS Lifeboat** vessels.

The required numbers of participants are minimum of Six (6) and maximum of Twelve (12).

Please be guided accordingly. Any questions regarding this new Training Policy, don't hesitate to call KRBS – ROHQ Training Department.

Very truly yours,

Noted by:

Capt. Rolando D. Durana
KRBS-ROHQ - Training Manager

Capt. Makoto Kono
KRBS-ROHQ - Executive Officer and Senior General Manager



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KRBS(TG)-19-0004
November 21, 2019

ATTENTION:

Veritas Maritime Corporation	(C/E Pedrito Fadul / Elect. Eufemio Eloriaga)
Ventis Maritime Corporation	(Engr. Frank Canlobo)
New Filipino Maritime Agencies, Inc.	(C/E Jude Saily Marigmen)
Intermodal Shipping, Inc.	(C/E Daniel Divinagracia / Ms. Roveelyn Presto)
Sea Sunshine Shipping, Inc.	(Capt. Rocky Pestaño / Ms. Joy Gloria)
Fil-Star Maritime Corporation	(Ms. Elizabeth Pablo)
Huayang Maritime Center	(Mr. Liyuan Li)

SUBJECT: TTOS – Basic Navigation (*Ref: TNKC Memo – 2015/Jun.02*)

Please be advised that KRBS – ROHQ Training Department will conduct **TTOS – Basic Navigation every Wednesday**. Our Pilot course training will be on **June 10, 2015**. Training will start from 1300 to 1700 hrs at KRBS Training room – 14th Floor).

In line with this, we are requiring all **DECK OFFICERS** (Master, Chief Officer, Second Officer and Third Officer) and **DECK RATINGS** (Bosun, Able Seaman and Ordinary Seaman).

TTOS Basic navigation shall be **compulsory** for the following:

1. Second Officer (2/O)
2. Third Officer (3/O)
3. Able Seaman (A/B)
4. Ordinary Seaman (O/S)


And will be **optional** for the following:


1. Master (Capt.)
2. Chief Officer (C/O)

Please be guided accordingly. Any questions regarding this new Training Policy, don't hesitate to call KRBS – ROHQ Training Department.

Very truly yours,

Noted by:


Capt. Rolando D. Durana
KRBS-ROHQ Training Manager


Capt. Makoto Kono
KRBS-ROHQ - Executive Officer and Senior General Manager



“K” Line RoRo Bulk Ship Management Co., Ltd.

Regional Operating Headquarters
Crew Management Department – Training Group

September 06, 2019

ATTENTION:

NEW FILIPINO MARITIME AGENCIES, INC	(Capt. M. Mate / C/E J. Marigmen)
VENTIS MARTIME CORPORATION	(Capt. W. Garcia / Engr. F. Canlobo)
VERITAS MARITIME CORPORATION	(C/E Peter Fadul)
INTERMODAL SHIPPING, INC.	(C/E Daniel Divinagracia)
FIL-STAR MARITIME CORPORATION	(Ms. Elizabeth Pablo)
SEA SUNSHINE SHIPPING INC. SSSI	(CM Michael Sabitchana)

SUBJECT: TTOS – Maritime Labour Convention (MLC) 2006

Dear All:

This is to inform you that KRBS Training will conduct “TTOS – Maritime Labour Convention (MLC) 2006” once a week **every Friday** starting on September 13, 2019. It is a **half day** seminar and will run at exactly **8:30AM – 12:00 Noon at 14th Floor KRBS – ROHQ Training Room**. Starting today it should be **taken once every contract**.

This Course was developed by KRBS Top management, previously known as TNKC, for the benefits of the trainees to be more capable in planning, leading, organizing, controlling, and managing the crew for the safe and efficient operation of the ship.

This course introduces the Maritime Labour Convention 2006 its requirements to shipboard officers and crew with a view to derive maximum benefits from the proper implementation and understanding of MLC 2006.

The required participants are as follows: MASTER, CHIEF OFFICER, SECOND OFFICER, THIRD OFFICER, BOSUN, A/B, O/S DECK CADET, CHIEF ENGINEER, FIRST ASSISTANT ENGINEER, SECOND ASSISTANT ENGINEER, THIRD ASSISTANT ENGINEER, NO.1 OILER, OILER, WIPER, ENGINE CADET, CHIEF COOK, SECOND COOK, AND MESSMAN.

Please be guided accordingly. Any questions regarding this matter, don't hesitate to call KRBS-ROHQ Training Department.

Very truly yours,

Capt. Rolando D. Durana
KRBS-ROHQ - Training Manager

Noted by:

Capt. Makoto Kono
KRBS-ROHQ - Executive Officer and Senior General Manager