



"K" LINE RORO BULK SHIP MANAGEMENT CO., LTD.

REGIONAL OPERATING HEADQUARTERS

Training Guidelines

Training	Days	Schedule	Day	Time	Instructor	Trainees		LECTURE PLATFORM	Participants	No. of Times to Take	CBT	Online Webinar
						Min	Max					
Bulk / Corona	1	Weekly	Mon	0830H-1630H	Capt. W.S. Palomar	4	30	ZOOM	All Rank who will join Bulk / Corona Series Vessels	***Once	✓	✓
SPAS ver. 7.2.0.1	1/2	Weekly	Mon	1300H-1630H	2/O H.I. Regojos	3	30	ZOOM	Master, Officers & Engineers	***Every version update	✓	✓
PCC	1	Weekly	Tue	0830H-1630H	Capt. R.R. Capendit	4	60	ZOOM	All Rank who will join PCC Vessels	Every Contract	✓	✓
Nishi-F LRRS	1/2	Twice a month	Tue	0830H-1200H	2/O H.I. Regojos	3	12	ZOOM	Priority shall be given to those crew who will join NISHI-F Vessel	Once	✓	✓
IMSBC Code	1/2	Twice a month	Tue	0830H-1200H	Capt. W.S. Palomar	3	24	ZOOM	Master, Officers & Bosun who will join handy size bulkers	Once	✓	✓
Nickel Ore Cargo Familiarization	1/2	Twice a month	Tue	1300H-1630H	Capt. W.S. Palomar	3	24	ZOOM	Master, Officers & Bosun who will join handy size bulkers	Once	✓	✓
MLC 2006	1/2	Weekly	Fri	0830H-1200H	Capt. R.R. Capendit	3	30	ZOOM	All Rank	Every Contract	✓	✓
Basic Navigation	1/2	Weekly	Wed	1300H-1630H	Capt. R.R. Capendit	3	30	ZOOM	Compulsory: 2/O, 3/O, A/B, O/S Optional: Master and C/O	Once. As per Master recommendation.	✓	✓
Painting Technique	1/2	Twice a month	Thu	0830H-1200H	Capt. R.R. Capendit	3	30	ZOOM	Chief Officer and Deck Ratings	Every Promotion	✓	✓
Rope Splicing	1/2	Twice a month	Thu	1300H-1630H	Capt. R.R. Capendit	3	30	ZOOM	Deck Ratings	Every Promotion	✓	✓
K-Line EMS	1/2	Weekly	Fri	1300H-1630H	Capt. R.D. Durana	3	60	ZOOM	All Rank	Every Contract	✓	✓
Bassnet (Ex-Crew)	1	Twice a month	Fri	0830H-1630H	C/E M.P. Cayabyab Jr.	4	24	MICROSOFT TEAM	Master, Officers & Engineers	Once	✓	✓
Bassnet (New Hire)	2	Twice a month	Thu - Fri	0830H-1630H	C/E M.P. Cayabyab Jr.	4	12	MICROSOFT TEAM	Master, Officers & Engineers	Once	✓	✓
Promotional Deck	3	Twice a month	Mon - Wed	0830H-1630H	Capt. R.R. Capendit	1	6	ZOOM	Officers & Ratings for Promotion to Officer	Every Promotion	✓	✓
Promotional Engine	3	Twice a month	Mon - Wed	0830H-1630H	C/E M.P. Cayabyab Jr.	1	6	MICROSOFT TEAM	Engineers & Ratings for Promotion to Engineer	Every Promotion	✓	✓
SAFIR	1	Twice a month	Wed	0830H-1630H	C/E M.P. Cayabyab Jr.	1	12	MICROSOFT TEAM	Management Level (TOP 4)	Once	✓	✓
Electronic Engine Familiarization	2	Twice a month	Mon - Tue	0830H-1630H	C/E M.P. Cayabyab Jr.	2	12	MICROSOFT TEAM	Engineers	Once	✓	✓
SMS (EX CREW)	1	Weekly	Wed	0830H-1630H	Capt. W.S. Palomar	4	30	ZOOM	VERITAS / VENTIS / NEWFIL: (Ex Crew) All Rank	Every Contract	✓	✓
SMS (NEW HIRE)	3	Weekly	Wed - Fri	0830H-1630H	Capt. W.S. Palomar	4	30	ZOOM	All Manning Agencies: (New Hire) All Rank INTERMODAL / FILSTAR / OSM: (Ex Crew) All Rank	Every Contract	✓	✓
Gas Detector Calibration	1/2	Once a Month	Monday	1300H-1630H	Capt. R.D. Durana	4	60	ZOOM	All Rank	Once	✓	✓
PCC Special Briefing	1/2	Weekly	Mon	1300H - 1630H	Capt. R.R. Capendit	1	6	ZOOM	Master & Officers who will join PCC Vessels	Every Contract	✓	✓
Bulk Carrier Briefing (Master & C/O)	1/2	Weekly	Tue	1300H-1630H	Capt. W.S. Palomar	1	6	ZOOM	Masters & C/O who will join KOBE Bulk Vessels	Every Contract	✓	✓
Deck Promotional Interview	1/2	Weekly	Wed	0830H-1200H	Capt. R.D. Durana	1	6	ZOOM	Officers & Ratings for Promotion to Officer	Every Promotion	-	✓
Engine Promotional Interview	1	Twice a month	Monday	0830H-1630H	C/E M.P. Cayabyab Jr.	1	6	MICROSOFT TEAM	Engineers & Ratings for Promotion to Engineer	Every Promotion	-	✓
ISPS Code	1	Weekly	Tuesday	0830H-1630H	Capt. R.D. Durana	3	60	ZOOM	All Rank	Every Contract	✓	✓
Guidance on Prevention and Control of COVID-19 Onboard	1/2	Weekly	Thu	0830H-1200H	2/O H.I. Regojos	3	60	ZOOM	All Rank	Once	✓	✓
Incident Report and Loss Prevention Lesson	1/2	Weekly	Thu	1300H-1630H	Capt. R.D. Durana	3	60	ZOOM	All Rank	Every Contract	✓	✓
TTOS SPECIAL (RECORDED PRESENTATION)	2	Once a Month	Wed - Thurs	0830H-1630H	-	3	60	ZOOM	All Rank	Every Contract	✓	✓
TTOS MARITIME LEADERSHIP AND MANAGEMENT (RECORDED PRESENTATION)	2	Once a Month	Wed - Thurs	0830H-1630H	-	3	60	ZOOM	All Rank	Every Contract	✓	✓
Bulk Carrier Guidelines	1/2	Weekly	Mon	0830H-1200H	Capt. W.S. Palomar	4	30	ZOOM	All Rank who will join Bulk / Corona Series Vessels	Once	✓	✓